

Job Specification – Singing Coach

Position: Singing Coach

Location: Jupiter Dance & Performing Arts, Cornwall

Reports to: Principal

Role Overview:

We are seeking an enthusiastic and skilled **Singing Coach** to join the team at Jupiter Dance & Performing Arts. The successful candidate will deliver high-quality singing lessons across all age groups, supporting students in building vocal technique, confidence, and performance skills. The role requires planning lessons that align with the school's structured curriculum and fostering a positive, encouraging, and professional learning environment.

Key Responsibilities:

- Plan and deliver engaging singing lessons for students aged 3–18, including preparation for performances, showcases, and musical theatre routines.
- Develop students' vocal technique, breathing, pitch, tone, and performance confidence.
- Align lesson plans with the school's structured curriculum and performance pathways.
- Create a positive, inclusive, and professional classroom environment that encourages creativity and self-expression.
- Assess student progress, providing constructive feedback and reporting to parents/guardians as required.
- Attend staff meetings and contribute to school events, performances, and workshops.
- Maintain safeguarding standards, following school policies and procedures.

Requirements / Skills:

- Experience teaching singing or vocal performance across multiple age groups.
- GCSE grades **4/C or above in English and Maths**.
- **Professional singing or music qualification at Level 4 or above.**
- Knowledge of musical theatre and performance techniques is desirable.
- Experience planning and delivering structured lessons.
- Friendly, professional, and supportive demeanor.
- Ability to inspire, motivate, and manage students of different ages and abilities.
- DBS clearance (or willingness to obtain) and adherence to safeguarding requirements.

Desirable:

- Experience in leading performances, shows, or musical theatre productions.
- First aid training.

How to Apply:

Please complete the **Jupiter Dance & Performing Arts application form** and email it, along with a covering letter, to **eve@jupiterdpa.com**. Shortlisted candidates will be invited to interview.