

JDPA Photography & Media Consent Policy

Purpose:

Jupiter Dance & Performing Arts (JDPA) may take photographs, videos, or recordings of students, staff, and events for educational, rehearsal, promotional, and celebratory purposes. This policy ensures we comply with UK law while respecting privacy and safeguarding.

1. Consent

- Parents/carers must provide written consent for their child to be photographed, filmed, or recorded.
- Students over 16 may provide their own consent for media use.
- Consent is voluntary and can be withdrawn at any time.

2. Purpose of Media

JDPA may use media for:

- **Teaching and rehearsal:** Photos or videos may be taken to record positions, routines, or individual progress, which can be shared with parents/carers for praise, feedback, or rehearsal purposes.
- **Performances and awards:** Media may be used during shows, showcases, or to celebrate achievements.
- **Promotion:** Selected media may appear on JDPA's website, social media, flyers, or other marketing materials, with names anonymised unless specific consent is provided.

3. Storage, Security and Equipment

- Digital files are stored securely on password-protected devices or cloud storage.
- Physical media is kept locked.
- Only authorised JDPA staff may access or share media.
- All media must be captured using the official JDPA tablet; staff are not permitted to use personal devices to record or photograph students.

4. Publication & Sharing

- Media is shared only where consent has been granted.
- Media will not identify students by full name without explicit permission.
- Media may be shared with parents/carers for private viewing of progress or performances.

5. Withdrawal of Consent

- Consent can be withdrawn at any time by contacting JDPA.
- JDPA will stop using media after withdrawal wherever reasonably possible, though materials already shared publicly may remain.

6. Special Considerations

- Staff and volunteers will never photograph or film students without consent.
- Extra care is taken to protect vulnerable students.
- Media may be edited or cropped for professional presentation or safeguarding purposes.

Summary

JDPA may take photos or videos to support teaching, track routines, share student progress with parents/carers, and celebrate achievements in shows or awards. Consent is required, can be withdrawn at any time, and all media is stored and used responsibly.